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19 November 1951

MEMORANDUM FOR: Career Service Committee

FROM: Working Group on Career Benefits

SUBJECT: Parachute Pay for Staff Employees and Staff Agents

1. By memorandum, dated 26 October 1951, to the members of the various Working Groups of the Career Service Committee, there were transmitted the directives and terms of reference that were assigned to each Working Group by the Committee. The problem was stated to this Group "To recommend to the Career Service Committee the scope of and degree to which 'Career Benefits' are necessary and desirable".

2. The Minutes of the 4th Meeting of this Working Group reflect the unanimous view that parachute pay for appropriate trainees is necessary and desirable. It appears that no legislation is required for this purpose. However, the recommendations contained herein would require approval of the DCI.

3. The principal document of reference considered by the Working Group pertaining to this subject is the memorandum from the Assistant Director of Training (Covert) to the Joint Training Committee, dated 18 September 1951. That memorandum is attached for ready reference. The specific recommendations of this Group are stated in broad terms, and it is recognized that detailed regulations necessarily must be devised upon approval of the following principles:

a. To be included in this plan would be those staff employees and staff agents who are under the jurisdiction of the Covert Training Branch.

b. Such employees who are certified for jump training and jump instructors would be entitled to additional compensation based on payment of \$100.00 per month. Trainees would be entitled to three months of payment based on military standards of eligibility. Payment would only be made in the event of successful completion of prescribed courses of training approved by the DCI, or his designee.

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c. Such payments would be paid retroactively to all trainees and instructors who otherwise meet the standards and who have completed the prescribed courses subsequent to 2 October 1950. Payments would only be made for those individuals who are in the employ of CIA on the date of DCI approval of this plan. It is recognized that there may be legal and fiscal restrictions pertaining to the retroactive aspects. Therefore, upon appropriate determination of those restrictions, payments will be made as legally permissible and if funds are available.

d. Insofar as possible the regulations to be issued would embody the policies established by the military regarding jump pay.

e. Training Courses, the completion of which would entitle an individual to the additional compensation, would require approval by the DCI, or his designee.

f. Authority should be delegated to the Assistant Director for Personnel, upon recommendation of the appropriate Assistant Director, to approve additional compensation for jump pay where, in his opinion, staff employees and staff agents other than those under the jurisdiction of the Covert Training Branch have complied substantially with the standards prescribed for trainees and instructors under that Branch.

4. This Group is not aware of the specific form in which the Career Service Committee desires recommendations to be made. However, it is believed that the recommendations contained in this memorandum are sufficiently definite to warrant consideration by the Committee and, if approved, to be forwarded through appropriate channels for approval of the DCI. In the event the Committee approves this recommendation, it is suggested that implementing regulations be drawn, probably as an addition to the Confidential Funds Regulations. The appropriate unit for drafting these regulations probably would be the Advisor for Management, with proper coordination with the Office of the Comptroller and the Office of Personnel. In this manner the recommendation, together with the regulations, could be presented to the DCI for his approval simultaneously.


Chairman

Recommendations Approved:

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